Head First Pmp Jennifer Greene

Head First PMPApplied Software Project ManagementRead And Pass Notes For PMP Exams (Based On PMBOK Guide 6th Edition)The Power of Enterprise-wide Project ManagementPMP Exam PrepHead First PMPHead First C#Managing Project UncertaintyThe Velociteach All-In-One PMP Exam Prep KitKnowledge ManagementThe Honor Bound GroomCAPM Exam Prep Flashcards (PMBOK Guide, 6th Edition)Becoming A Better BossHead First PMPDHLThe Power of Project LeadershipKanban and Scrum - Making the Most of BothStrategic Project Management Made SimpleHead First AgileCrisis Information ManagementDevelopment and Reform of Higher Education in ChinaLearning AgileIf Only We Knew What We KnowThe Baby ChaseHead First PMPMillionaire M.D.Shortcuts to SuccessHead First PMP, 2nd EditionMcGraw-Hill's PMP Certification MathematicsBeautiful TeamsHead First PMP, 3rd EditionCBAP / CCBA Certified Business Analysis Study GuideBlame It on ChocolateX-teamsPMP Project Management Professional Practice TestsOut of OrderThe Leader's Guide to PresentingPMP Exam PrepThe PMP ExamThe Innovation Race

Head First PMP

This book explores the management of information in crises, particularly the

interconnectedness of information, people, and technologies during crises. Natural disasters, such as the Haiti earthquake and Hurricane Katrina, and 9/11 and human-made crises, such as the recent political disruption in North Africa and the Middle East, have demonstrated that there is a great need to understand how individuals, government, and non-government agencies create, access, organize, communicate, and disseminate information within communities during crisis situations. This edited book brings together papers written by researchers and practitioners from a variety of information perspectives in crisis preparedness, response and recovery. Edited by the author who coined the term crisis informatics Provides new technological insights into crisis management information Contributors are from information science, information management, applied information technology, informatics, computer science, telecommunications, and libraries

Applied Software Project Management

Legendary Texas surgeon Justin Webb faced his biggest challenge-winning the heart of brash, bold and beautiful detective Winona Raye. When Winona discovered a baby abandoned at her door, the bachelor doc saw his chance and offered a hand-in marriage. Independent Winona was in no hurry to walk down the aisle, but Justin was going to be there for herwhether she wanted him to or not.

Read And Pass Notes For PMP Exams (Based On PMBOK Guide 6th Edition)

An employee's-eye view of what makes a great boss—and how you can become one Whereas most books on managing people approach the subject from the perspective of a manager of an idealised organisation, Becoming a Better Boss takes a real-world approach, looking at the topic from the perspective of an employee in a real-world organisation—dysfunctions, warts, and all. Focusing on the choices individual employees make every day in getting work done, this book reinvents the practice of management one employee at a time. Author Julian Birkinshaw stresses the importance of taking management seriously, reveals where management practice often goes wrong, and dives deeply into the worldview of employees. He then explores the common personal biases and frailties of managers and discusses the vital importance of experimentation to overcome the limitations and idiosyncrasies of a particular organisation. Throughout, he supports his assertions with case studies from a wide and varying range of management experiments and situations at real companies. Written by a leading authority on strategy, management, and innovation who is also the author of eleven books, including Reinventing Management Introduces a new approach to management focused on real employees and actual situations Includes case studies from real organisations Between the stress of deadlines and the demands

of today's business environment, it's easy for managers to lose sight of the importance of people management. Becoming a Better Boss not only shows managers how to lead effectively, but why doing so is vitally important to every organisation's success.

The Power of Enterprise-wide Project Management

This all-inclusive, self-study guide for the PMI's Project Management Professional (PMP) certification exam provides all the information project managers need to thoroughly prepare for the test. It contains the book The PMP Exam: How to Pass on Your First Try; flash card App to help with memorization of key points; a laminated quick reference guide; a trial version subscription to the PMP course in InSite (the top PMP e-learning site); and downloadable audio CDs featuring experts Andy Crowe, Bill Yates, and Louis Alderman discussing the main points and concepts for the exam. The included learning materials cover all the processes, inputs, tools, and outputs that will be tested, along with insider secrets, test tricks and tips, hundreds of sample questions, and exercises designed to strengthen mastery of key concepts to help you pass the exam with confidence.

PMP Exam Prep

A study guide for the Project Management Professional (PMP) certification exam, this book provides all the information project managers need to thoroughly prepare for the test. Review materials cover all the processes, inputs, tools, and outputs that will be tested, and extra help is offered with insider secrets, test tricks and tips, hundreds of sample questions, and exercises designed to strengthen mastery of key concepts and help candidates pass the exam on the first attempt.

Head First PMP

Scrum and Kanban are two flavours of Agile software development - two deceptively simple but surprisingly powerful approaches to software development. So how do they relate to each other? The purpose of this book is to clear up the fog, so you can figure out how Kanban and Scrum might be useful in your environment. Part I illustrates the similarities and differences between Kanban and Scrum, comparing for understanding, not for judgement. There is no such thing as a good or bad tool - just good or bad decisions about when and how to use which tool. This book includes: - Kanban and Scrum in a nutshell - Comparison of Kanban and Scrum and other Agile methods - Practical examples and pitfalls - Cartoons and diagrams illustrating day-to-day work - Detailed case study of a Kanban implementation within a Scrum organization Part II is a case study illustrating how a Scrum-based development organization implemented Kanban in their operations and support teams.

Head First C#

Resource added for the Business Analyst program 101021

Managing Project Uncertainty

"If you're looking for solid, easy-to-follow advice on estimation, requirements gathering, managing change, and more, you can stop now: this is the book for you."--Scott Berkun, Author of The Art of Project Management What makes software projects succeed? It takes more than a good idea and a team of talented programmers. A project manager needs to know how to guide the team through the entire software project. There are common pitfalls that plague all software projects and rookie mistakes that are made repeatedly--sometimes by the same people! Avoiding these pitfalls is not hard, but it is not necessarily intuitive. Luckily, there are tried and true techniques that can help any project manager. In Applied Software Project Management, Andrew Stellman and Jennifer Greene provide you with tools, techniques, and practices that you can use on your own projects right away. This book supplies you with the information you need to diagnose your team's situation and presents practical advice to help you achieve your goal of building better software. Topics include: Planning a software project Helping a team estimate its workload Building a schedule Gathering software requirements

and creating use cases Improving programming with refactoring, unit testing, and version control Managing an outsourced project Testing software Jennifer Greene and Andrew Stellman have been building software together since 1998. Andrew comes from a programming background and has managed teams of requirements analysts, designers, and developers. Jennifer has a testing background and has managed teams of architects, developers, and testers. She has led multiple large-scale outsourced projects. Between the two of them, they have managed every aspect of software development. They have worked in a wide range of industries, including finance, telecommunications, media, nonprofit, entertainment, natural-language processing, science, and academia. For more information about them and this book, visit stellman-greene.com

The Velociteach All-In-One PMP Exam Prep Kit

Why do good teams fail? Very often, argue Deborah Ancona and Henrik Bresman, it is because they are looking inward instead of outward. Based on years of research examining teams across many industries, Ancona and Bresman show that traditional team models are falling short, and that what's needed--and what works--is a new brand of team that emphasizes external outreach to stakeholders, extensive ties, expandable tiers, and flexible membership. The authors highlight that X-teams not only are able to adapt in ways that traditional teams aren't, but that they actually improve an organization's ability to produce creative ideas and

execute them--increasing the entrepreneurial and innovative capacity within the firm. What's more, the new environment demands what the authors call "distributed leadership," and the book highlights how X-teams powerfully embody this idea.

Knowledge Management

This book is a compilation of writings handpicked in esteemed scientific conferences that present the variety of ways to approach this multifaceted phenomenon. In this book, knowledge management is seen as an integral part of information and communications technology (ICT). The topic is first approached from the more general perspective, starting with discussing knowledge management's role as a medium towards increasing productivity in organizations. In the starting chapters of the book, the duality between technology and humans is also taken into account. In the following chapters, one may see the essence and multifaceted nature of knowledge management through branch-specific observations and studies. Towards the end of the book the ontological side of knowledge management is illuminated. The book ends with two special applications of knowledge management.

The Honor Bound Groom

What will you learn from this book? Head First PMP teaches you the latest principles and certification objectives in The PMBOK® Guide in a unique and inspiring way. This updated fourth edition takes you beyond specific questions and answers with a unique visual format that helps you grasp the big picture of project management. By putting PMP concepts into context, you'll be able to understand, remember, and apply them—not just on the exam, but on the job. No wonder so many people have used Head First PMP as their sole source for passing the PMP exam. This book will help you: Learn PMP's underlying concepts to help you understand the PMBOK principles and pass the certification exam with flying colors Get 100% coverage of the latest principles and certification objectives in The PMBOK® Guide, Sixth Edition Make use of a thorough and effective preparation guide with hundreds of practice questions and exam strategies Explore the material through puzzles, games, problems, and exercises that make learning easy and entertaining Why does this book look so different? Based on the latest research in cognitive science and learning theory, Head First PMP uses a visually rich format to engage your mind, rather than a text-heavy approach that puts you to sleep. Why waste your time struggling with new concepts? This multi-sensory learning experience is designed for the way your brain really works.

CAPM Exam Prep Flashcards (PMBOK Guide, 6th Edition)

Master the mathematics of project management! With McGraw-Hill's PMP®

Certification Mathematics, you have what you need to ace the toughest area of the Project Management Professional (PMP) certification test—math and statistics. The book provides in-depth descriptions of every math concept covered on the exam, along with all relevant calculations and practical problem-solving strategies. Complete with sample questions and step-by-step solutions, McGraw-Hill's PMP® Certification Mathematics helps you build a solid foundation in the subject—whether you're planning to take the test or a practicing professional looking to refresh your skills. Target Your Studying —Focuses strictly on the critical math concepts and questions "Experience" the Test —CD-ROM provides on-screen practice in the actual test format Assess Your Performance —Explains what you got right and wrong . . . and why Avoid Mistakes —Describes the most common errors—and how to avoid them Stay Up to Date —Aligns with the latest PMBOK (Project Management Body of Knowledge) throughout

Becoming A Better Boss

The practice tests in this book are designed to help students adjust to the pace, subject matter, and difficulty of the real Project Management Professional (PMP) exam. Geared towards anyone preparing for the exam, all tests include clear solutions to help you understand core concepts. It has over 1,000 realistic PMP sample questions to help you pass the exam on your first try. It also contains 18 condensed PMP mock exams that can be completed in one hour; 11 targeted

PMBOK Knowledge Area tests, and detailed solution sets for all PMP questions which include clear explanations and wording, PMBOK Knowledge Area and page references, and reasoning based on the latest PMBOK Guide - fifth edition and updated PMP exam format. --

Head First PMP

DHL

If innovation is a race: Who wins? Who loses? Who gets eliminated? – and how is it possible to stay ahead of the game? The Innovation Race takes readers on a lively global adventure to explore the current state of innovation. Along the way best-selling authors Andrew and Gaia Grant search for clues on how to stay ahead in the race and design a more sustainable future. Asking the critical questions - Why do we innovate? Are we at risk of innovating for the sake of innovation? What could we be doing better? - the Grants reflect on whether, if in the race to come up with 'the next big thing,' we may be losing the purpose behind the process. They then outline how to navigate the key paradoxical challenges that can either frustrate or fuel innovation to change the game. By taking the latest academic research and presenting it in an accessible way, the Grants present a compelling case for forging

a new path for the future. The Innovation Race provides concrete strategies to support purpose-driven sustainable innovation through deep cultural transformation. A unique profiling tool reveals current organisation positioning along with potential opportunities and challenges. A practical culture change model then provides clear direction for proactive change. With economists estimating that up to 80 per cent of growth comes from new ideas and innovations, this thought-provoking book provides the strategies and tools to learn how to create an innovation culture for long term success. Identify your own sweet spot for innovative thinking Learn the strategies to transform your organisation Engage and motivate employees toward innovative action Excel in implementing a deep cultural shift The Innovation Race will make you reassess what you assumed you knew about innovation, help boost the innovation process to new levels and bring your organisation to the forefront.

The Power of Project Leadership

A guide to C# 3.0 and Visual Studio 2008 covers such topics as objects, data types and references, encapsulation, interfaces, exception handling, and LINQ.

Kanban and Scrum - Making the Most of Both

Executives in the most forward-thinking businesses are taking project management beyond specific projects in manufacturing, product development, and IT, and adopting its powerful methods company-wide. This book describes in detail the four key functions, also known as the Four Pillars of the EPMO House of Excellence, that are crucial to building an effective Enterprise Project Management Office (EPMO).

Strategic Project Management Made Simple

Lucy Fitzhenry didn't just wake up one morning and decide to do something stupid… But when an experimental strain of chocolate that she'd developed needed testing, someone had to do it. Who knew that overindulging in her creation would turn an introverted plant lover into a wild nymphomaniac? Or that a celebration with Nick, her boss, would lead to a shocking kiss…and a whole lot more. She blamed it on the chocolate. Her new discovery was supposed to have made her career. Not turn her practical, logical, normal life upside down and get her pregnant with her boss's baby! Though she and Nick butted heads at work, if their one night together was any indication, they were a great match in bed. With a little luck (and chocolate!) maybe they could turn their one-night stand into the chance of a lifetime.

Head First Agile

This Paperback Book Is a Low Cost Version - With Black and White Pages and Illustrations Inside The only book that gives access to free Real-To-Life Exams Simulator. Details inside the book. Read & Pass Notes for PMP Exams is a series with one book dedicated to each of the Chapters / Knowledge Areas of PMBOK. Thus allowing you to pick up only the chapter that you feel you need help with. Please note that this book is based on PMBOK Guide 6th Edition. There are so many PMP Books, why should you buy this one? While other books focus on passing strategy this book focuses on simplicity and clarity of understanding the concepts. The best way to guarantee acing the exams. Each concept practically explained with examples from different domain. Thus making you practically effective as well. 100's of illustrations for easy recall and retention and make the book interesting. Loaded with tips and tricks that you can actually use. Every chapter ends with a Ninja Drill to refresh the most important concepts in that Chapter / Knowledge Area. The only book that gives access to "Real Exams" like simulator. Details of access inside the book. This would let you know your improvement areas as well. Author has over 19,000 certified candidates who trained under him / his company called PM-Pulse. The only set of books you would need to buy. They are complete in all respects (Minus the mindless Exams Passing strategies and schemes). What is the philosophy of this book / training? The book is based on 3 simple philosophy. One: if you understand the subject well you will be

able to answer any question, no matter how complex, that's asked to you on that subject. It's much easier to understand the subject than to run around trying to understand different kinds of questions, schemes, strategies and jargons to clear PMP Exams. We have been using this methodology since 2006 with over 19,000 PMP certified professionals and our candidates not only pass the exams in first try they also become practically better in project management due to "Understanding" the subject. Two: if the subject is explained in an interesting manner and with a lot of real world examples people absorb it better and remember it the longest. Hence these series are filled with apt and real world examples for every single concept. And Three: people respond to illustrations and images better than just plain text. This book is filled with illustrations of concepts, tips and tricks and mind-maps that will make it easy for you to understand as well as help you create image-associations for speedy recalls and retention. Ok! So who is the author? Maneesh Vijaya, PMP Chief Consultant, Mentor, Coach and Trainer on Strategy, Portfolio, Program and Project Management with 25+yr Experience Founder of PM-Pulse, Global REP of PMI, USA Founder of "Read & Pass Notes" Founder of the exams simulation site a2zpm and PM audio sites "PM Dhwani". Founder and CEO of an IT organization dedicated to Project and Productivity tools and software by the name of "Pulse Of IT". What are the other books by Read & Pass Notes? One book for each of the 10 Knowledge areas and 1 for Project Framework, making a total of 11 books in this series. Some testimonials https://www.youtube.com/watch?v=BhOo4P6n31g

https://www.youtube.com/watch?v=e4kf-az3Vjc
https://www.youtube.com/watch?v=VMNrt94YmjE

Crisis Information Management

Presentations are an inevitable part of a leader's day to day. They are fundamental to delivering information, motivating staff and building relationships. The Leader's Guide to Presenting is a highly practical guide to delivering engaging and influential presentations. From informal to formal settings, you'll discover how persuasion, influence and communication are critical to your own impact, the motivation and engagement of others and, ultimately, the success of your organisation. How to present when the stakes are high How to structure your message to gain agreement How to deliver with maximum impact and get the outcome you want How to pitch for success and handle difficult conversations

Development and Reform of Higher Education in China

"Covers PMBOK guide, 6th edition"--Cover.

Learning Agile

While companies search the world over to benchmark best practices, vast treasure troves of knowledge and know-how remain hidden right under their noses: in the minds of their own employees, in the often unique structure of their operations, and in the written history of their organizations. Now, acclaimed productivity and quality experts Carla O'Dell and Jack Grayson explain for the first time how applying the ideas of Knowledge Management can help employers identify their own internal best practices and share this intellectual capital throughout their organizations. Knowledge Management (KM) is a conscious strategy of getting the right information to the right people at the right time so they can take action and create value. Basing KM on three major studies of best practices at one hundred companies, the authors demonstrate how managers can utilize a visual process model to actually transfer best practices from one business unit of the organization to another. Rich with case studies, concrete examples, and revealing anecdotes from companies including Texas Instruments, Amoco, Buckman, Chevron, Sequent Computer, the World Bank, and USAA, this valuable guide reveals how knowledge treasure chests can be unlocked to reduce product development cycle time, implement more cost-efficient operations, or create a loyal customer base. Finally, O'Dell and Grayson present three "value propositions" built around customers, products, and operations that could result in staggering payoffs as they did at the companies cited above. No amount of knowledge or insight can keep a company ahead if it is not properly distributed where it's needed. Entirely accessible and immensely readable, If Only We Knew What We Know is a much-needed

companion for business leaders everywhere.

If Only We Knew What We Know

When Fortune Magazine estimated that 70% of all strategies fail, it also noted that most of these strategies were basically sound, but could not be executed. The central premise of Strategic Project Management Made Simple is that most projects and strategies never get off the ground because of adhoc, haphazard, and obsolete methods used to turn their ideas into coherent and actionable plans. Strategic Project Management Made Simple is the first book to couple a step-by-step process with an interactive thinking tool that takes a strategic approach to designing projects and action initiatives. Strategic Project Management Made Simple builds a solid platform upon four critical questions that are vital for teams to intelligently answer in order to create their own strong, strategic foundation. These questions are: 1. What are we trying to accomplish and why? 2. How will we measure success? 3. What other conditions must exist? 4. How do we get there? This fresh approach begins with clearly understanding the what and why of a project - comprehending the bigger picture goals that are often given only lip service or cursory reviews. The second and third questions clarify success measures and identify the risky assumptions that can later cause pain if not spotted early. The how questions - what are the activities, budgets, and schedules - comes last in our four-question system. By contrast, most project approaches

prematurely concentrate on the how without first adequately addressing the three other questions. These four questions guide readers into fleshing out a simple, yet sophisticated, mental workbench called "the Logical Framework" - a Systems Thinking paradigm that lays out one's own project strategy in an easily accessible, interactive 4x4 matrix. The inclusion of memorable features and concepts (four critical questions, LogFrame matrix, If-then thinking, and Implementation Equation) make this book unique.

The Baby Chase

"Free full-length practice PMI-ACP exam inside"--Cover.

Head First PMP

DHL: From Startup to Global Upstart is the story of a startup that became the first worldwide logistics service organization, fighting regulation, trade restrictions, customs, and many other technical issues to develop processes that have stood the test of time to become the accepted norm in delivery throughout the world. It is a story of using "soft powers," persuasion, and ingenuity, working with, and around, emerging technologies to eliminate barriers to success. This book provides an extraordinary look into how a little startup with grit and perseverance

succeeded in the face of overwhelming odds and revolutionized many of what are now accepted transportation and supply chain practices. Po Chung, DHL International co-founder, and Roger Bowie, former DHL Worldwide Services Director, discuss how DHL paved the way for one day international package delivery and how they have maintained their global leadership position against powerful American titans.

Millionaire M.D.

Fortune's Children: The Brides: Meet the Fortune brides—six special women who perpetuate a family legacy greater than mere riches! ALTAR BOUND…. Pregnant bride Kelly Sinclair had agreed to a marriage-in-name-only to secure her baby's birthright. CEO Mac Fortune was dutifully marrying her as the baby's father—his playboy brother—had skipped town. Falling in love wasn't part of the deal. Until Kelly got to the alter…and the groom sealed their vows with a blood-spinning kiss. Could she turn an honorable deed into a lifetime commitment?

Shortcuts to Success

The Chinese higher education sector is an area subject to increasing attention from an international perspective. Written by authors centrally located within the

education system in China, Development and Reform of Higher Education in China highlights not only the development of different aspects of higher education, but also the reform of the education system and its role in the educational and social development of the country. This book analyses recently collected data from the National Bureau of Statistics of China and the work of leading scholars in the field of higher education. It highlights the marketization of state-owned institutions and the increasing importance of the internationalization of higher education – two important features of education in a modern and global context. Rich statistical data Sound theoretical foundation Provides a comprehensive and comparative study of national data sources and leading scholars

Head First PMP, 2nd Edition

What's it like to work on a great software development team facing an impossible problem? How do you build an effective team? Can a group of people who don't get along still build good software? How does a team leader keep everyone on track when the stakes are high and the schedule is tight? Beautiful Teams takes you behind the scenes with some of the most interesting teams in software engineering history. You'll learn from veteran team leaders' successes and failures, told through a series of engaging personal stories -- and interviews -- by leading programmers, architects, project managers, and thought leaders. This book includes contributions from: Tim O'Reilly Scott Berkun Mark Healey Bill DiPierre

Andy Lester Keoki Andrus Tom Tarka Auke Jilderda Grady Booch Jennifer Greene Mike Cohn Cory Doctorow Neil Siegel Trevor Field James Grenning Steve McConnell Barry Boehm and Maria H. Penedo Peter Gluck Karl E. Wiegers Alex Martelli Karl Fogel Michael Collins Karl Rehmer Andrew Stellman Ned Robinson Scott Ambler Johanna Rothman Mark Denovich and Eric Renkey Patricia Ensworth Andy Oram Tony Visconti Beautiful Teams is edited by Andrew Stellman and Jennifer Greene, veteran software engineers and project managers who have been writing bestselling books for O'Reilly since 2005, including Applied Software Project Management, Head First PMP, and Head First C#.

McGraw-Hill's PMP Certification Mathematics

What will you learn from this book? Head First PMP teaches you the latest principles and certification objectives in The PMBOK® Guide in a unique and inspiring way. This updated fourth edition takes you beyond specific questions and answers with a unique visual format that helps you grasp the big picture of project management. By putting PMP concepts into context, you'll be able to understand, remember, and apply them—not just on the exam, but on the job. No wonder so many people have used Head First PMP as their sole source for passing the PMP exam. This book will help you: Learn PMP's underlying concepts to help you understand the PMBOK principles and pass the certification exam with flying colors Get 100% coverage of the latest principles and certification objectives in The

PMBOK® Guide, Sixth Edition Make use of a thorough and effective preparation guide with hundreds of practice questions and exam strategies Explore the material through puzzles, games, problems, and exercises that make learning easy and entertaining Why does this book look so different? Based on the latest research in cognitive science and learning theory, Head First PMP uses a visually rich format to engage your mind, rather than a text-heavy approach that puts you to sleep. Why waste your time struggling with new concepts? This multi-sensory learning experience is designed for the way your brain really works.

Beautiful Teams

Prepare for the PMP certification exam in a unique and inspiring way with Head First PMP. The second edition of this book provides 100% coverage of the latest principles and certification objectives offered in The PMBOK Guide, 4th edition, with a visually rich format is designed for the way your brain works. You'll find a full-length sample exam included inside the book. Using the latest research in neurobiology, cognitive science, and learning theory, Head First PMP offers you a multi-sensory experience that helps the material stick, not a text-heavy approach that puts you to sleep. You get a thorough and effective preparation guide with hundreds of practice questions and exam strategies, along with puzzles, games, problems, and exercises that make learning easy and entertaining. More than just passing a test, a PMP certification means that you have the knowledge to solve

most common project problems, but studying for a difficult four-hour exam on project management isn't easy, even for experienced project managers. The book teaches underlying concepts so that you can understand the PMBOK principles and pass the certification exam with flying colors. Head First PMP puts project management principles into context to help you understand, remember, and apply them -- not just on the exam, but also on the job.

Head First PMP, 3rd Edition

In today's 'more for less' culture, the expectations of project management and delivery are no longer limited to budgets, schedules and quality. For projects to make an impact and have lasting value, the project manager must be able to strategize, innovate, motivate, empower and collaborate - in other words, project managers must learn how to lead. The Power of Project Leadership helps you transform into an effective project leader by shifting your managerial mindset into one of inspiration, motivation and influence. The book describes what good project leadership looks like and explains how to make the transition using concrete tools and strategies. With underlying theories to help the reader understand how teams and individuals are motivated, it ensures that project managers lead with vision, continuously improve and innovate, work with intent, empower the team, get closer to stakeholders, remain authentic and establish a solid foundation for their projects. The book has a practical and engaging approach and draws on over 25

interviews with leading experts who have made the transition from project managers to project leaders. These experts come from a variety of sectors and companies; including Expedia, British Gas, Standard Bank, Verizon Enterprise Solutions, Liquid Planner, and the UK Government.

CBAP / CCBA Certified Business Analysis Study Guide

This highly accessible book gives advice to project managers who need to get up to speed quickly. It includes hints and tips on managing budget, time, scope and people. This updated edition reflects changes to working practices such as the use of social media and collaboration tools. SHORTLISTED FOR THE 2014 CMI MANAGEMENT BOOK OF THE YEAR.

Blame It on Chocolate

All she wanted was a baby. And if that meant falling into bed with rugged P.I. Gabriel Devereaux, then Rebecca Fortune would swallow her pride and seduce her nemesis. She knew he would soon be gone from her life, so her secret would be safe. But then the eternally single Rebecca was shocked to realize her passion for Gabriel had gone beyond pretense. Would the father of her child ever feel the same way…especially with the lie between them?

X-teams

Most video and film editors understand that the story is central to their work and that editing choices need to serve the telling of that story in the best way possible. What they may not know, however, are all the valuable techniques to making this craft appear seamless and part of the busy editor's normal workflow. This book takes an approach to editing that both beginners and intermediate editors will find refreshing. While other books approach the topic of editing by teaching the functions of the editing software, this book explains how you can make smart choices and use those functions to affect the story. In the book you'll learn workflow tips, time saving techniques, linear and non-linear theory, cutting techniques, enhancing emotion through music and sound effects, leveling and mastering audio, color correction, and most importantly, the role editing can have on the telling of the story. Additional techniques are shown through multiple step-by-step videos available on the author's site as well as clips from a documentary the author created on editing.

PMP Project Management Professional Practice Tests

Learning Agile is a comprehensive guide to the most popular agile methods, written in a light and engaging style that makes it easy for you to learn. Agile has

revolutionized the way teams approach software development, but with dozens of agile methodologies to choose from, the decision to "go agile" can be tricky. This practical book helps you sort it out, first by grounding you in agile's underlying principles, then by describing four specific—and well-used—agile methods: Scrum, extreme programming (XP), Lean, and Kanban. Each method focuses on a different area of development, but they all aim to change your team's mindset—from individuals who simply follow a plan to a cohesive group that makes decisions together. Whether you're considering agile for the first time, or trying it again, you'll learn how to choose a method that best fits your team and your company. Understand the purpose behind agile's core values and principles Learn Scrum's emphasis on project management, self-organization, and collective commitment Focus on software design and architecture with XP practices such as test-first and pair programming Use Lean thinking to empower your team, eliminate waste, and deliver software fast Learn how Kanban's practices help you deliver great software by managing flow Adopt agile practices and principles with an agile coach

Out of Order

The Leader's Guide to Presenting

Offering hundreds of sample questions, thought-provoking exercise, and critical time-saving tips, this book will help you pass the PMP exam on your first try. Will teach you tricks of the trade for passing the exam and help you identify gaps in your knowledge.

PMP Exam Prep

Dealing effectively with uncertainty requires today's project manager to be familiar with a broad spectrum of strategies, encompassing both 'hard' and 'soft' methods. This theme of unified thinking (i.e. the need to selectively draw upon a wide range of strategies in any given situation) will differentiate the book from its contemporaries. By picking up where traditional risk management techniques begin to fail, it brings together leading-edge thinking from a variety of disciplines and shows how these techniques can be used to conquer uncertainty in projects. The ability to make good decisions when faced with uncertainty is the real challenge. It is a universal truth that a decision is only as good as the information it is based on. But good information is often hard to come by, and all projects are vulnerable to the unknown and the unknowable. Thus, uncertainty becomes the sworn enemy of the project manager. Wherever we try to analyse, quantify, plan and act, uncertainty lies in wait to surprise us with its ambiguity and unpredictability. It lurks in every stage of the project lifecycle: in the planning (how long will this really take?), the initiation (this isn't the situation I expected!), the

execution (who could have foreseen that happening?), and even the completion of a project (where are the expected benefits?). But managing uncertainty is a lot more than just applying risk management techniques. It requires a deep appreciation of how uncertainty arises and, by recognising its different guises, the appropriate strategies can be formulated. If we can learn how to reduce uncertainty, we can make better management decisions and increase the chances of the project succeeding. This book addresses five key questions: • Why is there uncertainty in projects? • How do you spot the symptoms of uncertainty, preferably at an early stage? • What can be done to avoid uncertainty? • What strategies can be used to deal with project uncertainty? • How can both the individual and the organisation learn to cope more effectively in the future? The reader is assumed to be a either a project management professional, or a senior manager looking for ways to improve project management strategy within their organisation. As such, a foundation in project management basics is assumed, although not essential. The book then builds on this by exposing new ideas and concepts, and shows how these can be harnessed to tackle uncertainty in its many guises.

The PMP Exam

Learn the latest principles and certification objectives in The PMBOK Guide, Fourth Edition, in a unique and inspiring way with Head First PMP . The second edition of

this book helps you prepare for the PMP certification exam using a visually rich format designed for the way your brain works. You'll find a full-length sample exam included inside the book. More than just proof of passing a test, a PMP certification means that you have the knowledge to solve most common project problems. But studying for a difficult four-hour exam on project management isn't easy, even for experienced project managers. Drawing on the latest research in neurobiology, cognitive science, and learning theory, Head First PMP offers you a multi-sensory experience that helps the material stick, not a text-heavy approach that puts you to sleep. This book will help you: Learn PMP's underlying concepts to help you understand the PMBOK principles and pass the certification exam with flying colors Get 100% coverage of the latest principles and certification objectives in The PMBOK Guide, Fourth Edition, including two new processes: Collect Requirements and Identify Stakeholders Make use of a thorough and effective preparation guide with hundreds of practice questions and exam strategies Explore the material through puzzles, games, problems, and exercises that make learning easy and entertaining Head First PMP puts project management principles into context to help you understand, remember, and apply them -- not just on the exam, but also on the job.

The Innovation Race

Master all five PMP domains and boost your confidence for exam day PMP: Project

Management Professional Practice Tests provides candidates with an ideal study aid for PMP exam preparation. Fully aligned with the A Guide to the Project Management Body of Knowledge (PMBOK® Guide), 6th edition, this book provides practice questions covering all five performance domains. Five unique 160-question chapter tests, as well as one practice exam cover Initiating; Planning; Executing; Monitoring and Controlling; and Closing to help you pinpoint weak areas while there is still time to review. An additional 200-question practice test provides a bonus exam--1000 questions in all--, and a year of FREE access to the Sybex interactive online learning environment puts a test bank, practice questions, and more at your disposal. The PMP exam is a challenging four-hour, 200-question validation of your project management knowledge. Mimicking exam conditions is one of the best ways to prepare, and this book is designed to test your knowledge, focus, and mental endurance to get you fully prepared for the big day. Test your project management knowledge with 1,000 challenging questions Prepare using up-to-date material that accurately reflect the current exam Access digital study tools including electronic flashcards and additional practice questions In today's IT marketplace, qualified project managers are heavily in demand as employers increasingly require those who are capable of managing larger and more complex projects. The PMP certification shows that you know, understand, and can practice PMBOK guidelines to a rigorous level, and is considered the premier project management qualification out there—so when exam day arrives, complete preparation becomes critical to your success. PMP: Project Management

Professional Practice Tests help you gauge your progress, preview exam day, and focus your study time so you can conquer the exam with confidence. To register for access to the online test banks included with the purchase of this book, please visit: www.wiley.com/go/sybextestprep.

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